

# Meet the Moment

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## *Delaware Community Foundation*

### *Overview and Instruction*

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The nonprofit landscape is shifting—funding sources, donor priorities, and the legality of services are more uncertain than ever. To help nonprofits “meet the moment,” the DCF has created a funding opportunity to help nonprofits identify uncertainties in the current environment that will affect their mission, and explore and implement opportunities to adapt. The grants may support a variety of needs including (but not limited to):

- Scenario planning: To understand potential impacts and develop flexible strategies
- Contingency planning: Prepare for specific events or crises by developing actionable plans
- Financial forecast: Hire a financial professional to create a financial forecast and/or explore new revenue models
- Storytelling: Develop a messaging plan to help your organization in fundraising, advocacy, and/or volunteering
- Board Engagement: Develop emergency protocols, create crisis communication, plan to increase networks and community support
- Merger or Closure: These unprecedented times may present the need for a merger or closure of your organization. Request funding to assist in the planning or initial steps in this process.

This is not an exhaustive list of what might be supported, but rather ideas to aid in your planning. These grants are not designed to replace federal funding. We intend to provide future grant opportunities for organizations that are not prepared at this time to request support.

Our goal is to invest up to \$425,000 and invite requests up to \$20,000.

**Deadline to submit the application is May 30, 2025 at 11:59pm - late entries will not be accepted.**

#### **What if I have additional questions?**

If you have any technical questions related to the grant management system, please email Kelly Sheridan at [ksheridan@delcf.org](mailto:ksheridan@delcf.org) or call at 302-889-1907.

If you have any questions about the application or the grant opportunity contact Yolanda Rushdan at [yrushdan@delcf.org](mailto:yrushdan@delcf.org) or call at 302-504-5239.

## Organization Information

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### Primary Organization Name

Character Limit: 250

### EIN

Character Limit: 250

### Is this program fiscally sponsored by another organization?\*

#### Choices

Yes

No

### If applicable, please share more about the fiscal sponsorship.

If applicable, please list the organization that serves as fiscal sponsor. Please also upload documentation verifying your fiscal sponsor relationship.

(Please put n/a if this does not apply.)

Character Limit: 100 | File Size Limit: 1 MB

### Is your Organization a 501(c)3 as designated by the IRS?\*

The Delaware Community Foundation only accepts applications from 501(c)3 nonprofits.

#### Choices

Yes

No

### NTEE Code\*

National Taxonomy of Exempt Entities (NTEE) is a classification system developed by the National Center for Charitable Statistics.

Please find the codes and descriptions here, and choose the code that is your organization's primary classification (this is also in a Guidestar profile, if your organization has one).

#### Choices

A - Arts, Culture & Humanities

B - Education

C - Environment

D - Animal-Related

E - Health Care

F - Mental Health & Crisis Intervention

G - Voluntary Health Associations & Medical Disciplines

H - Medical Research

I - Crime & Legal-Related

J - Employment

K - Food, Agriculture & Nutrition

L - Housing & Shelter

M - Public Safety, Disaster Preparedness & Relief  
N - Recreation & Sports  
O - Youth Development  
P - Human Services  
Q - International, Foreign Affairs & National Security  
R - Civil Rights, Social Action & Advocacy  
S - Community Improvement & Capacity Building  
T - Philanthropy, Voluntarism & Grantmaking Foundations  
U - Science & Technology  
V - Social Science  
W - Public & Societal Benefit  
X - Religion-Related  
Y - Mutual & Membership Benefit  
Z - Unknown

### Organization Mission Statement\*

*Character Limit: 1000*

### Organization Website

*Character Limit: 2000*

### Organization's Annual Operating Budget\*

*Character Limit: 20*

## Application Questions

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### Funding Request\*

Please identify what the grant funding will be used for. For example: "Scenario Planning," "Developing a Storytelling Strategy," or "Exploring Alternative Revenue Models."

*Character Limit: 100*

### Amount Requested\*

Maximum Request: \$20,000

*Character Limit: 20*

### Full Cost of Requested Project\*

Please share the total budgetary costs for the request. For example, you have requested \$15,000 for Strategic Planning, and the full cost of the work is \$30,000.

*Character Limit: 20*

## Organizational Challenges\*

Describe the uncertainties in the current environment that impact your organization delivering on its mission, and the challenges you are seeing as you work to navigate and adapt. Please note impacts to your organization internally as well as the community it serves.

*Character Limit: 3000*

## Proposed Plan to Address Challenges\*

Please share details on the plan to address the challenges you laid out, which would be supported through this funding.

Include the anticipated outcome(s) and how you will measure progress.

*Character Limit: 3000*

## Organizational Readiness\*

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Please use the link below to download, complete, and attach the readiness tool. This document will help us better understand the proposal overall, as well as your organization's readiness to implement the proposed, program, process, policy, or project. **A completed document must be uploaded for the application to be considered complete.**

Link:

[https://docs.google.com/document/d/1js8OOLsdbDJkZfZrilu03500f7fXzPRB/edit?usp=drive\\_link&oid=110446821217242339898&rtpof=true&sd=true](https://docs.google.com/document/d/1js8OOLsdbDJkZfZrilu03500f7fXzPRB/edit?usp=drive_link&oid=110446821217242339898&rtpof=true&sd=true)

*File Size Limit: 3 MB*

## Required Attachments

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### Project Budget\*

Please provide budget detail for the project for which you are applying, including what expenses are included in this grant request.

*File Size Limit: 5 MB*

### Organization Budget\*

Please provide budget detail for the organization be sure to include a current budget status related to any funding losses and cash flow projections.

*File Size Limit: 5 MB*

### Board List\*

Please upload a list of your organization's board of directors.

*File Size Limit: 5 MB*

### **IRS Determination 501(c) Letter\***

*File Size Limit: 3 MB*

## ***Payment Processing***

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Grants will be processed through Direct payment via ACH transfer. Please complete the fields below to allow the Delaware Community Foundation to award grants to your organization.

### **Authorization of Payment\***

I (we) authorize the Delaware Community Foundation ("Company") to electronically credit my (our) account (and, if necessary, electronically debit my (our) account to correct erroneous credits) as follows:

#### **Choices**

Checking Account

Saving Account

### **Attach Bank Details (Voided Check or Letter from Bank)\***

Please attach either a voided check or a letter from the bank verifying your account number. This will allow for accuracy of bank details and for efficient payment processing.

*File Size Limit: 2 MB*

### **Signature: Agree and Approval for Payment Processing: By typing your name below:\***

I(we) understand that this authorization will remain in full force and effect until I(we) notify COMPANY in writing that I(we) wish to revoke this authorization. I(we) understand that COMPANY requires at least 5 business days prior notice in order to cancel this authorization.

*Character Limit: 100*

## ***Required Signatures***

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### **Signature of Applicant Organization's Executive Director/CEO\*\***

By typing your name below, you confirm applicant organization does not discriminate in staffing or services on the basis of race, religion, gender, age, disability, national origin, or sexual orientation.

*Character Limit: 50*

### Signature of Person Completing Application\*\*

By typing your name below, you confirm applicant organization does not discriminate in staffing or services on the basis of race, religion, gender, age, disability, national origin, or sexual orientation.

*Character Limit: 50*